



P.O. BOX 6, HEATH ROAD, DARLASTON, WEST MIDLANDS, WS10 8UL.
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A  GROUP COMPANY

REFERENCE FOR EMPLOYMENT

Name Kerstin Martens

Employment Period Employed at **ARMSTRONG ATLAS FASTENINGS**
Start date: April 1995
Leaving date: 31st December 1996

Employed Position Sales Liaison Officer

Tasks Kerstin was responsible for establishing and maintaining relationships with the Armstrong Group's European Automotive Customers, i. e. VW, AUDI, AUDI Hungaria, SEAT, GM, Opel, Valmet, Vauxhall.
The main task was to ensure that deliveries were made to schedule. This was done in close co-operation with production staff using production control software.
Kerstin also assisted the accounts department with credit control and various other departments with translations of technical and commercial documentation.

Performance Attendance / Time Keeping:
Excellent

Interdepartmental Relationships
An exceptional member of the sales team who could be relied upon to undertake all duties assigned with accuracy, commitment and with minimum supervision. Kerstin will always challenge the accepted method of work and implement improvements to refine the process.

Kerstin will be an asset to any future employer.

Reason for Leaving Personal reason to return to Germany.

A handwritten signature in blue ink that reads "P. A. Parker".

Peter Parker
Automotive Commercial Manager
31/12/96